



Do you
remember
life *before*
computers?

Neither do we.

PC/Desktop Skills Courses

Microsoft Access 2007, 2010, 2013
Microsoft Excel 2007, 2010, 2013
Microsoft Outlook 2007, 2010, 2013
Microsoft PowerPoint 2007, 2010, 2013
Microsoft Project 2007, 2010, 2013
Microsoft Windows 7, 8
Microsoft Word 2007, 2010, 2013
PC Basics
SharePoint 2010, 2007
Office 365, 2010
Mac OSX

We've come a long way since 2,700 BC when the Abacus was introduced.

Luckily, the modern age of technology advanced.

In fact, 84% of all U.S. households (over 100 million households) own a computer.

There's hardly a business that doesn't use computers.

Many of the 319 million US citizens use computers both at work and home.

Computers and the software programs we run on them are amazing tools with which we can work smarter and work faster.



State of Vermont Online University

Train Any Time! Any Place! Any Pace!

Learn more by visiting http://humanresources.vermont.gov/training/the_summit/online_courses