

Query Name	Short Descr	Long Descr
VT_BN_RPT_PLAN_LIST	non-leave plans and descr's	
VT_GL_RPT_VALID_SAL_COMBO_CD	Salary Combo Codes Setid-Depts	List of salary account combo codes for a setid and depts.
VT_HR_RPT_ACTION_REASON_LIST	All active action reasons	
VT_HR_RPT_DATES	Hire, step, next step dates	List of all useful dates pertaining to an active employee or employees in a dept id
VT_HR_RPT_EMPL_ACTIONS	Action - emplid(s) or DeptID	List employee actions - prompts for date range and like prompts for empl ID or DeptID or reporting entity ID. Also lets you pick Action as a filter
VT_HR_RPT_EMPLID_LOOKUP	find name or ID for empl	Find Name or ID for Employee. If searching by Name, the first letter needs to be Capitalized. For example: Joh% or Smi% if you need to use wildcard, or Smith for just filling out entire last name
VT_HR_RPT_HIRES_TERMS_XFERS	Hired, Terminated & Transferred	Hired, Terminated & Transferred employee list with name. For data prior to May 2013, the Business Unit and Dept ID data is different, so you need to enter only wildcard (%) to get data for both prior to GoLive and post GoLive.
VT_HR_RPT_LEAVE_BUYOUT	Terminated ees wth lve buyout	Terminated ees wth lve buyout
VT_HR_RPT_POSITION_INFO	Positions - Including Temps	All positions prompted by Business unit, including Temporary and Vacant positions
VT_HR_RPT_REPT_ENTITY_DEPTID	Rept Entity - Agency - DeptID	Shows Reporting Entity ID to Agency to DeptID to Business Unit coding
VT_HR_RPT_TEMP_EMPLOYEES	Temp Empl by DeptID or RptEnty	Temporary Employees by DeptID, Reporting Entity ID or Business Unit
VT_HR_RPT_VACANT_POSITIONS	Classified & Exempt Vacancies	Pulls Classified and Exempt positions that are budgeted and active - prompts for Reporting Entity ID or Business Unit
VT_HR_RPT_VACANT_TEMP	Vacant Temp Positions	Shows vacant temporary positions - prompts for Reporting Entity ID or Business Unit
VT_PY_RPT_88_PAY_DTL	PAY Detail ver8.8 History	
VT_PY_RPT_BU_PAY_DTL	BU payroll dtl all chartfields	This includes pay information including earnings codes, chartfields and state shares
VT_PY_RPT_BU_PAY_DTLS	BU payroll dtl all chartfields	Includes Chartfields, State Shares and other payroll information but does NOT include hours worked
VT_PY_RPT_BU_PAY_HRS_DTL	BU payroll dtl hrs no st share	Includes payroll detail including hours but does not show state shares
VT_PY_RPT_BU_PAY_OT_DTL	BU payroll OT dtl chartfields	This includes overtime pay including earnings codes and state share codes but does not show hours
VT_PY_RPT_EARNINGS_MAPPING	Payroll GL Earnings Mapping	
VT_PY_RPT_EMPL_EARN_CYTD	Employee Earnings Calendar YTD	
VT_PY_RPT_EMPL_EARN_FYTD	Employee FYTD EARNINGS	
VT_PY_RPT_HISTORY	Pay history for one employee	Pay history for one employee - prompts for date range and shows Earnings codes and State shares associated with each pay end date

VT_PY_RPT_HISTORY_SUM	Pay history summed for 1 empl	Pay history summed for one employee - prompts for date range and shows Earnings codes and State shares associated with each pay end date
VT_PY_RPT_PAY_DTL_AOT	AOT payroll dtl all CFs	
VT_PY_RPT_PAY_SUM	Payroll dtl chartfields SUM	pulls payroll detail information but in summary form, does not break it out by each Earnings code.
VT_PY_RPT_PAYROLL_REGISTER	Payroll Register	Payroll Register Report for a pay period.
VT_PY_RPT_POSITION_EARN_FYTD	Position FYTD EARNINGS	
VT_PY_RPT_TEMP_EMPL_EARN_CYTD	Temp Emp Earnings Calendar YTD	Calendar Year to date earnings for Temp Employees
VT_TL_APPRVD_HRS_APPROVER	Apprved hrs with Approver name	Approved Hours with Approver name showing - pulls all time approved, sent to payroll and closed (comp time)
VT_TL_EE_NO_RPTD_TIME	EE No Reported Time	Employees Who Have Not Entered Time
VT_TL FMLA_REPORTED_HOURS	Reported FMLA Hours	Hardcoded to pull only the FMLA TRC's, showing each date under report
VT_TL_GROUP_SEC	T&L Group Security	
VT_TL_HOURS_SUMMARY	Summary of Hours by EE for Per	
VT_TL_NEEDS_APPROVAL	Payable Time Needing Approval	
VT_TL_NO_HOURS_RPTD	No Hrs Reported in Date Range	
VT_TL_NO_RPTD_TIME_BY_DEPT	No Reported Time By Dept	User Count of Timesheet Not Entered by Department
VT_TL_NOT_APPRVD_TIME_BY_DEPT	Time Not Approved By Dept	Time Not Approved By Department
VT_TL_REPORTED_HOURS	Reported Hours from Timesheet	Prompts for Time reporting group as a like field, can put in % to get all - and date range. Includes Cash/Comp selection from timesheet.
VT_TL_REPORTED_TIME	Reported Time	Prompts for Reporting Entity ID and date range. Includes DeptID, Workgroup, Cash/Comp selection, Shift, Taskgroup and Combo code
VT_TL_RPT_APPROVED_HOURS_EMPID	Approved Payable Time by EmpID	Prompts for EmpID
VT_TL_RPT_BU_TIME_CF_DTL	BU Time Chartfields Date Dtl	
VT_TL_RPT_BU_TIME_CF_SUM	BU Time Chartfields Summary	BU Time Chartfields by pay end date
VT_TL_RPT_BUS_MGR_TIME	Business Manager Time Review	Pulls all time by date range and reporting entity id for time with any of the following statuses: Needs Approval, Approved, Rejected by Payroll, Sent to Payroll, Taken by Payroll or Closed.
VT_TL_RPT_BUS_MGR_TIME_SUM	Business Mgr Time Rev Summed	Pulls all time by date range and reporting entity id (summarized by payable status and pay end date) for time with any of the following statuses: Needs Approval, Approved, Rejected by Payroll, Sent to Payroll, Taken by Payroll or Closed.
VT_TL_RPT_BUS_TIME_TSKPROFILE	BU Deptid EMPL TSK PROFILE	
VT_TL_RPT_COMP_BALANCE	Comp Balance by Rpt Entity ID	
VT_TL_RPT_HRS_AND_PAY_BIWKLY	Time and pay by pay end date	Only pulls those records that have been processed and paid by Payroll. Earnings codes are also displayed.

VT_TL_RPT_HRS_AND_PAY_DTWRKD	Time and pay by date worked	Only pulls those records that have been processed and paid by Payroll. Earnings codes are also displayed.
VT_TL_RPT_HRS_AND_PAY_OT_BWKLY	OT and Comp by pay end date	Only pulls those records that have been processed and paid by Payroll. Pulls comp time and overtime together
VT_TL_RPT_HRS_AND_PAY_OT_BYDAY	OT and Comp by date worked	Only pulls those records that have been processed and paid by Payroll. Pulls comp time and overtime together
VT_TL_RPT_HRS_AND_PY_CORR_COMP	CorrectionComp by pay end date	Only pulls those records that have been processed and paid by Payroll. Pulls Corrections comp time
VT_TL_RPT_LVE_BALANCE	Leave Balances	
VT_TL_RPT_LVE_USAGE_BY_DATE	Leave Usage - Date Leave Taken	Pulls by TRC to show date of leave taken - Only works from 05/05/2013 forward (data from VTHR post conversion).
VT_TL_RPT_NEEDS_APPROVAL	Payable Needs Apprv Time Rpt G	Prompts for Time reporting group as a like field, can put in % to get all
VT_TL_RPT_NEEDS_APPROVAL_EMPID	Payable Needs Apprv by emplid	Prompts for Time reporting group as a like field, can put in % to get all
VT_TL_RPT_TASK_GROUP_EMPLOYEES	Lists Employees in Task Group	Lists employees assigned to a selected task group
VT_TL_RPT_TASK_GROUP_PROFILES	Task Groups & assigned Profile	Listing of task profiles in task group
VT_TL_RPT_TASK_PROFILE_DETAIL	Task Profile with Chartfields	
VT_TL_RPT_TSK_GRP_DFLT_PROFILE	Task Groups & default Profile	
VT_TL_RPT_TSKPROFILE_EMPL_DFLT	List Empl TaskProfile Default	
VT_TL_RPT_WC_APPROVED_HOURS	Approved Payable Time - WC ees	
VT_TL_RPT_WC_NEEDS_APPROVAL	Payable Needs Apprv Time Rpt G	Prompts for Time reporting group as a like field, can put in % to get all
VT_TL_RPTD_DTL	Reported Time Detail	Shows Reported Time detail and shows who was the last to update the record.
VT_TL_RPTD_SUM	Reported Hours Summary	
VT_TL_RPTD_SUM_FTE_MISSING_HRS	Review for missing hours	Query is used to review hours submitted to double check for people who did not report hours not worked that should be off payroll or some other form of unpaid leave
VT_TL_RPTD_TIME_BY_DEPT	Reported Time By Dept	Reported Time User Count by Department
VT_TL_TASK_GROUP_PROFILES	List task profiles in tskgrp	Listing of task profiles in task group
VT_TL_TASK_PROFILE_DETAIL	Task Profile with Chartfields	
VT_TL_TASK_VERIFICATION	Taskgroup Empl Verification	
VT_TL_TASKGROUP_EMPL	Employees assign to TSKGRP	Lists employees assigned to a selected task group
VT_TL_TEMP_HRS	Temp Employee Hours	