



Middlebury College
Center for Careers and Internships

State of Vermont 2018 Internship Webinar Series

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CCI and Class of 2017 at-a-Glance

THE CENTER FOR CAREERS AND INTERNSHIPS

LET'S EXPLORE WHAT'S NEXT!

- **INDIVIDUALIZED ADVISING**—we meet you where you are in the process
- **EMPLOYER OUTREACH AND DEVELOPMENT**—we connect you with employers in all fields and industries
- **ACADEMICS**—we work with academic departments to connect liberal arts learning to postgraduate goals

WHO WE ARE

- 7** career advisors with focus in specific fields
- 16** total staff members
- 8** student peer career advisors

JOBS AND INTERNSHIPS

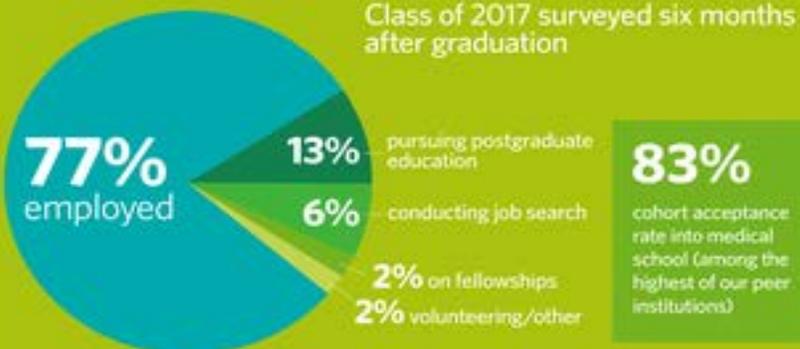
- 90** on-campus info sessions with employers
- 500** on-campus interviews
- 5,500** opportunities in our online database
- \$600,000** of summer internship funding
- 800** students who intern every summer
- 7,500+** alumni volunteers on MiddNet

AROUND CAMPUS

- 240** events and workshops
- 2,700** drop-ins and appointments with advisors

WHERE MIDDLEBURY GRADUATES GO

Class of 2017 surveyed six months after graduation



SAMPLE GRADUATE SCHOOLS

Columbia University
Georgia Institute of Technology
Harvard Law School
Johns Hopkins University
Massachusetts Institute of Technology (MIT)
Middlebury Institute of International Studies
Oxford University
Stanford University
Tufts University
University of Cambridge
University of Virginia
Yale University

TOP CAREER FIELDS

- 16%** financial services
- 13%** consulting
- 12%** science and health care
- 12%** arts, media, and communications
- 11%** technology
- 11%** education
- 7%** government, law, policy
- 4%** social impact
- 4%** environment, energy, and agriculture
- 3%** consumer products and retail

Please note industry overlap (e.g., environmental law)



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Center for Careers and Internships

- Posts 150+ Vermont jobs and internships each year
- Funds 20+ unpaid summer internships in Vermont each year, including some that are “pre-funded” (e.g., Town Hall Theater, Shelburne Farms, Sheldon Museum, Agency for Natural Resources, Middlebury New Filmmakers Festival, Middlebury Community Music Center).
- Oversees Porter Medical Center internships in fall, spring, and summer (18 students).
- Oversees J-term MREMS EMT certification internships (25 students).
- Is launching an alumni-student mentoring program that will include Vermont alumni and students interested in living and working in Vermont as a pilot program.



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In addition to enriching the Middlebury College undergraduate experience, Vermont-related initiatives can:

- Facilitate a path for Middlebury graduates to stay in Vermont for post-grad employment.
- Gain more statewide exposure for the College and the contributions of its students.
- Contribute to a more robust Vermont economy.
- Contribute to a more just society.
- Contribute to a more vibrant culture.
- Engage College alumni living in Vermont.



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The Numbers

- 10% of our students have identified Vermont as a geographic preference for jobs and internships.
- 350-400 students stay on campus to work each summer, with about one-third doing research and two-thirds campus jobs.
- 35 of our Class of 2017 graduates remained in Vermont for employment or grad school, about one-third at the College.
- Approximately 2,000 alumni live in Vermont.
- Middlebury students provide approximately 50,000 volunteer service hours annually in Vermont.
- We provide \$600,000 in funding to support 270 students doing unpaid summer internships.



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Middlebury College and State of Vermont

Agency of Natural Resources

Vermont State Parks

Department of Environmental Conservation

VT Housing & Conservation Board

VT Youth Conservation Board

VT Youth Development Program

Office of the Attorney General

Office of the State Treasurer

Agency of Vermont Legislative

VT Department of Health



**Emily Robinson working with Anna Renjilian,
State of Vermont Dept. of Conservation**



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Students are Engaging Vermont Employers

EXPLORE

Science and Technology

[The News](#)

[The Big Picture](#)

[Top Resources](#)

[Stories from the Field](#)

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How Vermont Became a Hotbed for Health Tech Companies

November 20, 2017
by Nicole Veilleux



Thus far, there's no definitive list of Vermont's health-tech companies. Nevertheless, an informal tally by Jeff Couture, executive director of the Vermont Technology Alliance, indicates that more than two

dozen companies are engaged in developing health- and wellness-related technologies, including medical devices, software, IT consulting and data management services. According to a vtVA report, "Vermont's Tech Employment: The Hidden Driver of Our Economic Growth," the \$5.6 billion overall tech sector accounts for one in four jobs in Vermont, with an average wage of \$72,482, compared to a statewide average of \$44,540.

[Read the full Seven Days article by Ken Picard here.](#)

EXPLORE

Social Impact

[The News](#)

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3rd Vermont Ventures Trip w/the Innovation Hub 12/8

November 27, 2017
by Tracy Himmel Isham

The Innovataion Hub wants to loop you into the **THIRD Vermont Ventures Trip** Announcement!!

Theme: Sustainable Manufacturing Practices

When: **FRIDAY, DECEMBER 8th. 1:30-4:30pm.**

Where: **Bee's Wrap**, a sustainable food storage company, and **May West**, a small venture getting into milkweed garment production.

If you're interested in attending and getting a spot on the bus up to Bristol, 'like' the recent post in the Facebook group to reserve a spot in the van. Feel free to message or email Lucy Scott with any questions - [lscott\[at\]middlebury.edu](mailto:lscott[at]middlebury.edu)



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What Makes a Great Internship?

- Thoughtful training and orientation to ensure that the student is "set up for success."
- Challenging projects with a meaningful impact, with the opportunity to interact with others.
- A safe and productive working environment that fosters professionalism and ethical conduct.
- Assisting in the development of goals and objectives and a specific plan to meet them.
- Providing a structured list of the intern's expected responsibilities and explain mechanisms for evaluation.
- Meeting with the intern regularly to provide guidance and constructive feedback.



Internship Details

- Students in all majors participate in internships.
- Middlebury College does not offer college credit or transcript notation for summer internships. We do offer credit for unpaid Winter Term internships.
- A typical number of hours is 30-40 hrs/wk in summer, 5-10 hrs/wk in fall and spring, 25 hrs/wk for January term (four weeks).
- We recommend your application period be no longer than 60 days.
- Can be Paid or Unpaid (Average: 58% paid and 42% unpaid).

Note: If providing an unpaid summer internship, we recommend using a mid-March application deadline



Eileen Daley teaches visitors about Monarch butterflies at the Vermont Institute of Natural Science's Insect Day



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How to Get Started



Sign up as an Employer

First Name

Last Name

Email Address (use your work email)

Password

Confirm Password

Phone Number

Job Title

Sign Up

1. Create an Account
2. Add details about your company
3. Choose Schools
4. Post an Internship or a Job



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The screenshot displays a job application management system. On the left is a dark sidebar with navigation icons and labels: Home, Profile, Handshake, POSTINGS (Jobs, Applications), and RELATIONSHIPS (Students, Schools, Contacts). The main header shows the job title '#743 Customer Support Specialist I' and tabs for Job Details, Edit, Applicants, and Campaign. Below the header, there are filter sections for 'Filters' (with a CLEAR button), 'Categories' (including Sourced Students), and 'Status' (including Pending (2) with a View all link). The central area shows 'Showing All Applicants at Your Schools' with an EDIT button and two 'Export' buttons (Export CSV and Export Documents). Below this is a table of applicants with columns for First, Last, School, Preferences, Status, and Date.

First	Last	School	Preferences	Status	Date
Joe	Patterson	Rivendell University		Pending	11/14/17
Zoë	Fluger	Rivendell University		Hired	11/14/17

Step-by-step instructions and videos on the
Handshake Help Center!

Contact Dee directly:

Dee Gilbert, PHR, SHRM-CP

Assistant Director, Employer Relations and Outreach

Center for Careers and Internships

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Thank You!



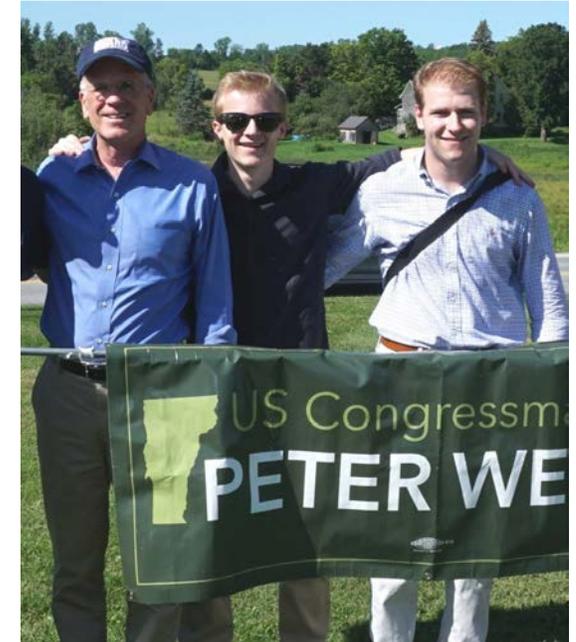
Middlebury Regional Emergency Medical Services



Liza Tarr, Middlebury Foods



Retreat Farm



Office of Congressman Peter Welch



SHELBURNE FARMS
Educating for a Sustainable Future



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