



**Step 1**  
Login to your Applicant account to review your application status.




First be sure you are logged in with the user name and password you used when applying to a specific position that you are tracking. If you are unable to recall your user name or password and you applied as an external applicant, please see our guide “Password Reset for External Applicants” for help.

If you are a current Employee, be sure you applied as an employee and not as an external applicant.

**2**  
Once you are logged in the correct account, follow these few simple steps to track your application progress.

- Click on “View Application Status” in the “My Career Tools” section of your Careers Home page.

 When you are logged in successfully, your Careers home page will always say “Welcome” followed by your name in the upper left corner of the screen.

- Click on the black drop down arrow next to “*Display Applications from*”. This is a function that filters which applications will be shown.
- Choose “All applications” and a list of Applications in Progress will appear.
- Hover your cursor over the status code. A list of Recruitment status codes will open.
- This list of codes will help you follow your application progress

The screenshot shows the Oracle Career Tools interface. On the left is the 'Basic Job Search' section with fields for 'Keywords:' and 'Posted:' (set to 'Anytime'). On the right is the 'My Career Tools' section, where 'View Application Status' is highlighted in yellow. Other links include '0 Additional Attachments', '36 Saved Resumes', and 'My Profile'.

The screenshot shows the Oracle Careers Home page. At the top is the 'ORACLE' logo. Below it are navigation links: 'Careers Home', 'Job Search', 'My Saved Jobs', 'My Saved Searches', 'My Career Tools', and 'Logout'. The 'Careers Home' link is highlighted in yellow. Below the navigation is a 'Welcome Helpdesk 2' message. At the bottom is the 'My Applications' section, which includes a dropdown menu for 'Display applications from:' (set to 'Within Last Week') and a 'Refresh' button. The dropdown menu is highlighted in yellow.