



Complete all fields on this form and attach an itemized statement from your provider. We can't process your claim without an itemized invoice. Please note that you must submit a separate claim for each family member and a separate claim form for each provider. See back of form for additional instructions.

PATIENT INFORMATION		
Patient's Name (Last, First)	Patient's Date of Birth MO DAY YR	BCBSVT ID Number from ID card Prefix Number
Patient's Phone including area code ()	Patient's Gender <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	Patient's Address Street: City: State: Zip:
Health Plan Subscriber's Name (Last, First)	Patient's Relationship to Subscriber <input type="checkbox"/> SELF <input type="checkbox"/> SPOUSE <input type="checkbox"/> CHILD <input type="checkbox"/> OTHER	
Health Plan Subscriber's Date of Birth MO DAY YR	Health Plan Group Number	Is this an employer-based health plan? <input type="checkbox"/> YES <input type="checkbox"/> NO

PROVIDER INFORMATION		
Provider and Practice/Facility Name	Provider's Address Street: City: State: Zip:	Provider's ID Numbers NPI Tax ID License Number State Issued
Provider's Phone including area code ()		
Ordering or Referring Provider and State Located Name State		

ADDITIONAL INFORMATION		
Was the condition related to the patient's employment? <input type="checkbox"/> YES <input type="checkbox"/> NO	Was the condition related to an accident or injury involving another party? <input type="checkbox"/> YES <input type="checkbox"/> NO	Other insurance company name and phone number Name: Phone including area code ()
If yes, include date of injury: MO DAY YR	If yes, include date of accident or injury: MO DAY YR	

CLAIM INFORMATION (Please do not mark in shaded areas)									
Date of service			Description of Service	Procedure Code	Modifier	Diagnosis Code	Charge	Units	POS
MO	DAY	YR							
							\$		
							\$		
							\$		
							\$		
							\$		
							\$		
Total Bill:							\$		

I authorize any hospital, physician or other provider to release to Blue Cross and Blue Shield of Vermont any information deemed necessary to process my claim for benefits. 1250.01: The person signing this form understands that the willful making of a false or fraudulent statement herein renders him/her liable to prosecution.

Signature of Member or Subscriber: _____ Date Signed: _____



**BlueCross BlueShield
of Vermont**

An Independent Licensee of the Blue Cross and Blue Shield Association.

MEMBER CLAIM FORM

www.bcbsvt.com

Please follow these instructions carefully and mail your completed form with all attachments to:

**Blue Cross and Blue Shield of Vermont
P.O. Box 186
Montpelier, VT 05601-0186**

1. Itemized bills must be on the provider's letterhead and include:
 - The name of the patient
 - The name of the person or place providing the service
 - The provider's National Provider Identifier (NPI) and tax ID number
 - The date of each service
 - The description of each service performed (including the corresponding CPT or HCPCS code)
 - The charge for each service
 - The patient's diagnosis for the service provided (including the corresponding ICD-10 code)
 - The place of service (e.g.: office, outpatient facility, clinic, etc.) and the corresponding Place of Service (POS) code
2. Use a separate form (photocopies are acceptable) if you are submitting more than six services with the same provider. Please do not highlight any information on the form or attachments.
3. Secondary Claims—If you are covered by another primary insurance (including Medicare) and are submitting secondary balances, the primary carrier explanation of benefits or denial/opt out letter must be attached.
4. Please note that prescription drugs purchased at a pharmacy must be submitted on a Prescription Reimbursement/Drug Claim Form directly to the pharmacy benefits manager.
5. Please submit your claim as soon as any medical expenses are incurred.

Please retain a copy for your own records. We won't return this form or any attachments.

Other information

Blue Cross and Blue Shield of Vermont issues payments for member-payable claims to the health plan benefits subscriber.

To view processed claims, login to our secure Member Resource Center at bcbsvt.com/MRC. The Member Resource Center enables you to view and print detailed claim and benefit information, order ID cards, print proof of your coverage, securely e-mail our customer service team and more.

If you have any questions or need help completing of this form, please contact our customer service team toll-free at (800) 247-2583 or at the number on the back of your ID card. Out-of-state callers, please use (800) 395-3389.

NOTICE: Discrimination is Against the Law

Blue Cross and Blue Shield of Vermont (BCBSVT) and its affiliate The Vermont Health Plan (TVHP) comply with applicable federal and state civil rights laws and do not discriminate, exclude people or treat them differently on the basis of race, color, national origin, age, disability, gender identity or sex.

BCBSVT provides free aids and services to people with disabilities to communicate effectively with us. We provide, for example, qualified sign language interpreters and written information in other formats (e.g., large print, audio or accessible electronic format).

BCBSVT provides free language services to people whose primary language is not English. We provide, for example, qualified interpreters and information written in other languages.

If you need these services, please call (800) 247-2583. If you would like to file a grievance because you believe that BCBSVT has failed to provide services or discriminated on the basis of race, color, national origin, age, disability, gender identity or sex, contact:

Civil Rights Coordinator
Blue Cross and Blue Shield of Vermont
PO Box 186
Montpelier, VT 05601
(802) 371-3394
TDD/TTY: (800) 535-2227
civilrightscoordinator@bcbsvt.com

You can file a grievance by mail, or email at the contacts above. If you need assistance, our civil rights coordinator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of
Health and Human Services
200 Independence Avenue, SW
Room 509F, HHH Building
Washington, D.C. 20201
(800) 368-1019
(800) 537-7697 (TDD)

Complaint forms are available at www.hhs.gov/ocr/office/file/index.html.



For free language-assistance services, call (800) 247-2583.

ARABIC

للحصول على خدمات المساعدة اللغوية المجانية، اتصل على الرقم (800) 247-2583.

GERMAN

Kostenlose fremdsprachliche Unterstützung erhalten Sie unter (800) 247-2583.

SPANISH

Para servicios gratuitos de asistencia con el idioma, llame al (800) 247-2583.

FRENCH

Pour obtenir des services d'assistance linguistique gratuits, appelez le (800) 247-2583.

ITALIAN

Per i servizi gratuiti di assistenza linguistica, chiamare il numero (800) 247-2583.

JAPANESE

無料の通訳サービスのご利用は、(800) 247-2583までお電話ください。

NEPALI

निःशुल्क भाषा सहायता सेवाहरूका लागि, (800) 247-2583 मा कल गर्नुहोस्।

PORTUGUESE

Para serviços gratuitos de assistência linguística, ligue para o (800) 247-2583.

RUSSIAN

Чтобы получить бесплатные услуги переводчика, позвоните по телефону (800) 247-2583.

SERBO-CROATIAN (SERBIAN)

Za besplatnu uslugu prevođenja, pozovite na broj (800) 247-2583.

THAI

สำหรับการให้บริการความช่วยเหลือด้านภาษาฟรี โทร (800) 247-2583

TAGALOG

Para sa libheng mga serbisyo ng tulong pangwika, tumawag sa (800) 247-2583.

VIETNAMESE

Để biết các dịch vụ hỗ trợ ngôn ngữ miễn phí, hãy gọi số (800) 247-2583.

CHINESE

如需免費語言協助服務，請致電 (800) 247-2583。

CUSHITE (OROMO)

Tajaajila gargaarsa afaan hiikuu kaffaltii malee argachuuf (800) 247-2583 bilbilaa.

We'll see you through.

(800) 255-4550 | www.bcbsvt.com



BlueCross BlueShield of Vermont

An independent licensee of the Blue Cross and Blue Shield Association.